



WEYBRIDGE ROWING CLUB

Safeguarding and Protecting children procedures

1. ALLOCATION OF RESPONSIBILITY

It is the responsibility of the designated Club Welfare Officer of the Club to ensure that the Child Protection Procedures outlined by BR are interpreted, implemented and maintained at the Club.

The Club Welfare Officer must ensure that this document is reviewed at the beginning of each financial year to ensure that all new members of the Committee are fully aware of the Safeguarding and Protecting Children policy and their inherent responsibilities.

2. BR Safeguarding and Protecting Children policy

The BR Safeguarding and Protecting Children policy is available from the BR rowing website. Links to this document are also available from the Weybridge Rowing Club website.

3. MANDATORY REQUIREMENTS

Mandatory Requirements are those requirements that are a condition of affiliation to BR.

3.1. DBS (Disclosure and Barring Service) certification

Everyone who currently comes into contact with and has significant access to the juniors at the Club, in any way, must apply for and hold a current DBS certificate. This includes all Junior Organisers, Coaches, Junior Team Managers or anyone designated by the Club to help with the juniors, e.g. drivers.

3.2. New Volunteers

Anyone who wishes to help with the juniors must be cleared by the Club, and:

- i. Be a fully paid-up member of the Club.
- ii. Ensure that the Club Membership Secretary has up to date information
- iii. Be prepared to discuss their application with members of the Club Committee. The members of the Club Committee who take part in the discussion must themselves hold a current DBS certificate.

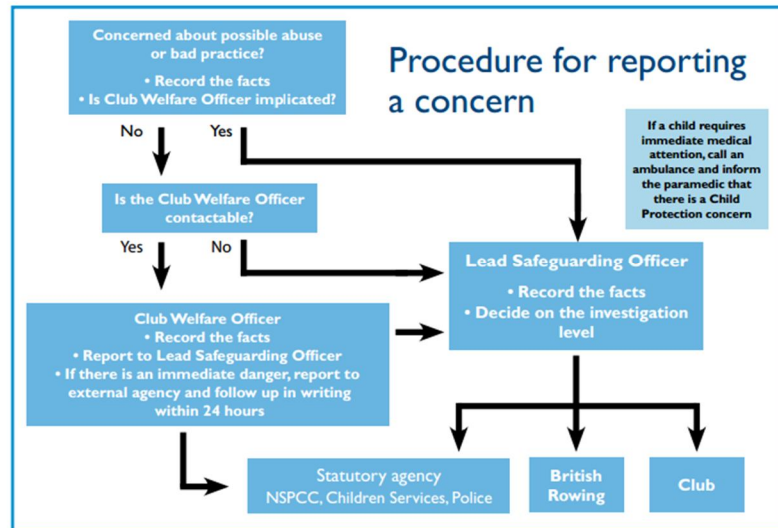
3.3. Procedures for Responding to Suspicions or Allegations of Child Abuse

The BR Safeguarding and Protecting Children policy must be adopted by the Club in the case of suspicions or allegations of child abuse.

BR emphasises that it is not the responsibility of the Club to decide whether child abuse is taking place but to ensure that the appropriate agencies are informed with due care and efficiency so that they may take action.

If the person/people next in line of the reporting is not available or the concern is about that person then go straight to the next level.

The line of reporting within the Club in the case of suspicions or allegations of child abuse is defined below:



It is essential that those people within this reporting procedure are familiar with the guidelines laid down by BR within their documentation once an allegation has been made or suspicion voiced. This is available from BR.

It is the responsibility of the Committee that at the beginning of each year these people are briefed in their responsibilities.

3.4. Visibility at the Club

It is the responsibility of the Club Welfare Officer to ensure that there is sufficient visibility at the Club of the line of reporting, with all relevant telephone numbers and guidelines easily interpreted/available.

4. PROMOTION OF GOOD PRACTICE

Over and above the Mandatory Requirements BR recommends that the Club promote certain practices in an effort to minimise any potential risk to the juniors. These recommendations include:

- i. All coaches of juniors fully accept the BR code of conduct
- ii. All coaches of juniors are BR qualified to a minimum of Level 2.
- ii. The Junior Rowing Co-ordinator and any other designated members of the Club attend the Safeguarding and Protecting Children course promoted through BR.
- iii. Have read the BR Safeguarding and Protecting Children Policy.

August 2013